



# Canby Police Department

## Request for Release of Property

This form must be completed and submitted to the Canby Police Department, attention Property and Evidence Unit, at the address at the bottom of the form. This procedure must be followed prior to the release of any property. Property not claimed within 30 days of the date this form is received will be disposed of by law.

Bret Smith  
Chief of Police  
smithb@canbypolice.com

Lt. Jorge Tro  
troj@canbypolice.com

Sgt. Mike Smith  
smithm@canbypolice.com

Sgt. Scott Farmer  
farmers@canbypolice.com

Sgt. Doug Kitzmiller  
kitzmillerd@canbypolice.com

Sgt. Tim Green  
greent@canbypolice.com

Sgt. Tim Warren  
warrent@canbypolice.com

Date: \_\_\_\_\_ Police Report #: \_\_\_\_\_

Full Name: \_\_\_\_\_ Email: \_\_\_\_\_

Current Address: \_\_\_\_\_  
\_\_\_\_\_

Home Phone: \_\_\_\_\_ Work or Cell Phone: \_\_\_\_\_

Description of Evidence Held: \_\_\_\_\_  
\_\_\_\_\_

**Signature:** \_\_\_\_\_

By signing above I swear that under penalty of perjury, the item(s) I am requesting are legally and rightfully mine. None of the items I am requesting are stolen, or are items that I have been compensated for by an insurance company. Receiving stolen items could result in criminal charges.

\*\*\*\*\*

I hereby authorize (print name) \_\_\_\_\_ to obtain my property from the Canby Police Department.

Notary Seal

State of \_\_\_\_\_ )  
County of \_\_\_\_\_ ) ss.

Signed or attested before me on \_\_\_\_\_ (date).

My Commission Expires: \_\_\_\_\_

Notary Public Signature

\*\*\*\*\*

**RECEIPT OF REQUESTED ITEMS:** Date Received: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

VALUES  
Service  
Integrity  
Respect

*“Dedicated police professionals committed to the community and the highest standard of excellence and achievement.”*